



Data Subject Contact Form

Privacy Notice

At Ferring, your privacy is important to us and we are committed to ensuring our data protection practices adhere to applicable European and local national data protection regulations.

This Privacy Notice will provide information about how any personal data may be collected, held and processed in the course of completing the Data Subject Contact Form will be processed and protected.

Ferring Pharmaceuticals is the data controller and the contact details of the Headquarters are:

FERRING INTERNATIONAL CENTER S.A.

CHEMIN DE LA VERGOGNAUSAZ 50

1162 SAINT-PREX

SWITZERLAND

TEL: +41 58 301 00 00

All personal data collected in the course of completing and submitting the Data Subject Contact Form will be collected, processed and held on the Ethicspoint secure server by NAVEX Global, as data processor, on behalf of and under the instruction of Ferring, as data controller.

This privacy notice applies only to the protection of your personal data as it relates to Ferring, as data controller. Information about the security measures which NAVEX Global, as data processor, will take to protect your personal data can be found in the Privacy Statement issued by Navex Global at the foot of the Data Subject Contact Form.

1. What is personal data

Personal data means all information that relates to an identified or identifiable individual. This may include name, postal address, phone number, email address or any other information which may be used to identify you personally.

2. Who can be considered as a data subject

A data subject is any identified or identifiable individual about whom personal data is being processed. By submitting your request, all personal data that you have provided will be collected, held and processed and you will become a data subject.

3. Personal data collected when submitting the Data Subject Contact Form

3.1 Reporting a data incident or suspected personal data breach

If you are a Ferring employee, the personal data you enter in the course of submitting this form will be data which Ferring already holds and will allow Ferring to be able to contact you quickly to investigate the report of a data incident or suspected personal data breach.

If you are an external party, Ferring will collect your name and contact details such as address, email address and phone number. The purpose of collecting this personal data is to allow Ferring to contact you to investigate the data incident or suspected personal data breach you are reporting. The legal basis for collecting this data is that it is necessary for our legitimate interest in investigating the reported incident immediately to ensure the risk is minimised, and that we can meet our legal obligations to notify an authority, when necessary, within the applicable time limit.

1.2 Submitting a request to exercise your rights as a data subject.

If you submit a request to exercise your rights as a data subject, we will only collect the minimum personal data necessary to assess and potentially fulfil your request. If you request a copy of the personal data we hold about you, it may be necessary that we verify your identity to ensure that we only share the data requested with the data subject requesting it. You may therefore be asked to provide a document to prove your identity.

Photographs on this ID document may be redacted to minimise the personal data collected for this purpose. The personal data we collect is proportionate to the purpose of verifying your identity and shall be retained no longer than is necessary to confirm your identity, therefore ensuring any personal data released is provided to the correct individual. The legal basis for collecting this data is the legitimate interest Ferring has in ensuring we only release personal data to the data subject concerned.

1.3 Submitting a general enquiry to the Data Protection Officer.

Any personal data you enter into the Data Subject Contact Form in relation to contacting the Global Data Protection Officer with a general enquiry, will be used only for the purpose of responding to your enquiry. The legal basis for this is the legitimate interest in ensuring that the Global Data Protection Officer is accessible and able to communicate with data subjects who have enquiries.

2. Retention of personal data

2.1 Reporting a data incident or suspected personal data breach

Personal data submitted in the course of reporting a data incident or suspected personal data breach will be retained to investigate and assess the reported event. We are required to document data incidents, and records will be kept in a confidential and secure location on the Ethicspoint server. These records will be kept for as long as required for the purposes of recording and documenting data incidents or personal data breaches. This may vary depending on local legal requirements. If no longer required, the records will be destroyed or anonymized.

2.2 Submitting a request to exercise your rights as a data subject.

Personal data submitted in relation to exercising your rights as a data subject will be retained for as long as necessary to assess and potentially fulfil your request. This includes the copy of identification you may have provided to confirm your identity. Any copy of identification provided will be retained for the minimum period necessary to ensure we have verified the identity of any person requesting a copy of their personal data. This shall be a period of 90 days up to a maximum of 120 days. The method of deletion will be to instruct NAVEX Global to permanently delete this information from their server.

2.3 Submitting a general enquiry to the Global Data Protection Officer.

Personal data submitted in the course of submitting a general enquiry to the Global Data Protection Officer will be retained for up to a maximum of two years, unless the submission contains information which may be required for legal obligations. The method of deletion will be to instruct Navex Global to delete this information from the Ethicspoint system.

3. Cookies

The Data Subject Contact Form is hosted on the Ethicspoint system provided by NAVEX Global. For further information on cookies please consult the Privacy Statement issued by NAVEX Global located at the foot of the Data Subject Contact Form.

4. Your rights

If, and when we collect, hold and process your personal data, you will be afforded specific rights as a data subject under GDPR and other applicable data protection laws. These rights are not absolute and may be subject to a number of conditions and/or exemptions. Ferring will give effect to the following rights in accordance with the applicable European and local national data protection laws.

- Right to access and rectification: *the right to request a copy of the information we hold about you, as well as the right to request the correction of the personal data we hold if it is inaccurate.*
- Right to erasure and restriction of processing: *the right to request the erasure of your personal data or for the restriction of processing your personal data. These rights are limited and will apply only in certain circumstances and where no exemptions apply.*
- Right to data portability: *the right to request a copy of the personal data we hold, as well as the right to request this data to be transferred to another controller. This right is subject to certain conditions and may not apply, for example, if not permitted for reasons of public interest, or is not technically feasible.*
- Right to object: *the right to object to the processing of your personal data. If the data is processed for reasons of public interest, scientific or statistical purposes, you may still object and it will be our responsibility to demonstrate the legitimacy of processing the data.* You also have the right to contact or lodge a complaint with your local data protection supervisory authority.

If you would like to submit a request in relation to a data subject right, please use the [Data Subject Contact Form](#) and select the appropriate option. This will ensure Ferring has the information required to assess your request, and if eligible, take the necessary steps to fulfil it.

5. How Ferring may transfer or share your personal data

The personal data submitted in the course of completing a request utilizing the Data Subject Contact Form may be made available to designated individuals, if necessary, to facilitate investigation or minimise risk related to a report of a data incident, or personal data breach, or in relation to a request from a data subject in relation to their rights. In this case the designated person will be given access to the specific case via access to Ethicspoint. The data will remain on the secure Ethicspoint server at all times. However, the allocated person may use the data if required in relation to their participation in the case.

In this case, the personal data may be transferred to other locations in which Ferring maintain facilities (including Ferring affiliates, contractors, partners or agents), where there are legitimate grounds for such a transfer, such

as a valid business reason. Such locations may include countries outside the European Economic Area (EEA). Any such transfers will be safeguarded by internal international data transfer agreements, to ensure that your personal data is protected in accordance with the applicable European and national data protection laws and that it is done so pursuant to appropriate safeguards necessary to ensure an adequate level of protection in accordance with this Privacy Notice.

We have entered into agreements with NAVEX Global to ensure that your data remains protected when it is handled by NAVEX Global and its affiliates.

Ferring may, in certain circumstances, share your personal data with third parties, such as vendors, contractors, partners or agents, if necessary to achieve the notified purposes, or if such third parties are assisting Ferring with the processing of the data. Ferring will only disclose personal data about you to a third party in the following circumstances:

- Relevant consent has been provided by you;
- where applicable, as a result of a request by you as a data subject
- whereby there is a legal basis for the disclosure of the data and you have been provided with suitable notice of this
- where we are required to do so under applicable laws or as a result of a court order; or
- where Ferring decides to sell, buy, merge or otherwise reorganise its business structure.

Ferring will never sell your information to a third party.

6. Links to other websites

This website may provide links to associated or external websites, for example to the NAVEX Global website. Ferring is not responsible for the content, quality, data processing activities or data protection practices of any other website. If you visit another website, please consult the privacy notice and privacy settings of the respective website.

7. Security information

All personal data collected in the course of submitting a Data Subject Contact form is held on the Ethicspoint secure server hosted by NAVEX Global. Please consult the "Privacy Statement" at the foot of the Data Subject Contact Form for information about the technological and organisational security measures in place to protect this data.

While our data security measures are continually evaluated and updated, the security of data transferred via the internet from a computer or other device cannot be guaranteed and you are encouraged to take steps to protect yourself online and against unauthorized use of your passwords, and mobile devices, as well as installing the appropriate firewall, anti-virus and anti-spyware protections for your computer.

A non-exhaustive list of possible data incidents may include,

- a lost/stolen laptop
- an external hacker
- an email containing personal data sent in error
- information lost in transit
- documents left in unsecured location.

If you suspect any security compromise or detect vulnerabilities, it is essential to report these data incidents immediately by using the [Data Subject Contact Form](#).

8. Children

The Data Subject Contact Form is not intended to be used by individuals under the age of 18 (unless the legal age of consent is set lower by the applicable national law). Individuals who have not reached the legal age of consent can only complete and submit a Data Subject Contact Form if the person legally responsible for them has consented. Ferring shall make all available and reasonable efforts to verify that the necessary consent has been obtained in such cases.

9. Modifications

Any changes to this Privacy Notice will be communicated at this location. We recommend you consult our Privacy Notice periodically to review any changes and to keep informed about our ongoing commitment to respecting the right to privacy and to providing the highest possible level of data protection.

10. Contact information

If you have any questions or comments regarding this Privacy Notice, or

If you wish to:

- Report a data incident or suspected personal data breach,
- Submit a request to exercise your rights as a data subject, or
- Contact the Global Data Protection Officer with a general enquiry,

please use the [Data Subject Contact Form](#)

Alternatively, mail us to the following address:

(Att.: Data Protection Officer)

Ferring International Center S.A.
Chemin De la Vergognausaz 50
1162 St Prex
Switzerland

or, at the EU Representative for GDPR,

(Att.: Data Protection Officer)

Ferring International PharmaScience Center (IPC)
Amager Strandvej 405
2770 Kastrup
Denmark